



STATE OF WASHINGTON ATTORNEY GENERAL'S OFFICE

WASHINGTON MANAGEMENT SERVICE RECRUITMENT ANNOUNCEMENT

A challenging opportunity exists in the Washington State Attorney General's Office in Olympia as the Chief Healthcare Fraud Investigator (WMS Band2) in the Medicaid Fraud Control Unit

Agency Profile:

The Washington State Attorney General's Office (AGO) is made up of 27 legal divisions located in 12 different cities across the state. The office consists of more than 500 attorneys and more than 600 other employees providing legal services to more than 230 state agencies, boards and commissions.

According to state law, the Office of the Attorney General is responsible for representing the state of Washington, its officials, departments, boards, commissions, and agencies. Its specific duties include: representing the State of Washington before the Supreme Court, the Court of Appeals and trial courts in all cases that involve the state's interest. Advising the Governor, members of the Legislature and other state officers on legal issues, and, when requested, giving written opinions on constitutional or legal questions.

Medicaid Fraud Control Unit Profile:

The Medicaid Fraud Control Unit (MFCU) prosecutes fraud, neglect and abuse within the State's Medicaid system. The MFCU's \$3 million annual budget is funded 75% by the federal government. Over the past 5 years, the Unit has recovered an average of \$17.75 million annually for the Medicaid program. The Chief Healthcare Fraud Investigator oversees all MFCU investigative work and is, therefore, critical to the Unit's mission and success. The Chief Investigator's responsibilities include managing approximately 12 FTE Investigator Supervisors and Investigators located in Olympia and Spokane; decision making with regard to intake referrals and case assignments; case oversight to ensure timely completion of thorough, timely and effective investigations; communication and coordination with law enforcement and state Medicaid program partners; participation in developing policies and procedures as a member of the MFCU Management Team. The Chief Investigator reports to the Deputy Director of the Medicaid Fraud Unit.

The Role

The Chief Healthcare Fraud Investigator supports the mission of the MFCU and AGO by managing and supervising all MFCU Investigators and overseeing all investigations of Medicaid fraud, abuse and neglect of Medicaid recipients, to ensure the completion of timely, thorough, and competent investigations. The incumbent will ensure decisions made regarding investigations occur in accordance

with state and federal law, federal performance standards for the Unit, Unit policies and procedures, and investigative best practices. Additionally, the incumbent will proactively advise colleagues and partners of significant developments relating to the work of the MFCU, and ensure our civil law enforcement, criminal justice and Medicaid program partners understand the role and function of the AGO and MFCU.

Specific Responsibilities

- Oversees all MFCU investigative work
- Supervises 12 MFCU investigators located in Olympia and Spokane
- Performs intake and referrals and makes case assignments
- Studies and implements best practices structures for managing claims and investigations
- Acts as liaison to law enforcement and state Medicaid program partners
- Serves as a member of the MFCU Management Team
- Participates in developing policies and procedures as a member of the MFCU Management Team
- Leads innovation in technological advances in investigations
- Conducts outreach and training sessions

Compensation

This is a WMS Band 2 position. The annual compensation is \$75,000 - \$89,000 depending on qualifications. Washington State employees are offered a solid benefit package that includes retirement, options for deferred compensation and a full array of health, dental and life insurance coverage.

***Important Note:** From July 1, 2011 through June 29, 2013 a 3% temporary salary reduction is in effect for most state positions. The salary listed above **does not** include this reduction. *Click [here](#) for specific information on the temporary salary reduction.*

Desired Qualifications

The successful candidate will possess a law degree or Bachelor's degree in business, public administration, criminal justice, or a closely allied field and have prior experience leading or managing a program.

Application Procedure:

Interested candidates may apply by submitting:

- A one page letter of interest.
- A one page resume, listing employers, dates of employment and degree(s) attained.
- Names of at least three employment references: one supervisor, one peer, and one subordinate, with current telephone numbers and address.
- A list of completed training courses, workshops or seminars in mediation or alternative dispute resolution.

Please describe your experience in the following areas – (each section should not exceed one page)

1. Investigative experience
2. Leading a team of investigators and/or managing a program
3. Developing policies and procedures
4. Supervising in a performance management environment
5. Experience developing outreach programs and conducting training

Application Process:

If you feel you have the desired qualifications for this position and are interested in applying, please submit all of the requested materials to:

Kim Siebs, Recruitment and Retention Manager
Attorney General's Office
800 5th Avenue, Suite 2000
Seattle, WA 98104
(206) 389-2401 Fax (206) 389-2058

E-mail: kims@atg.wa.gov

- This recruitment will remain open until the position is filled. Candidates are encouraged to apply immediately as the candidate application review process will be on-going.

Email or fax copies will be accepted.

The Attorney General's Office vigorously pursues diversity in the work force and is an Equal Employment Opportunity Employer. Women, racial and ethnic minorities, persons over 40 years of age, persons of disability, and disabled and Vietnam era veterans are encouraged to apply.

The Office of the Attorney General is an equal opportunity employer and does not discriminate on the basis of race, creed, color, national origin, sex, marital status, sexual orientation, gender identity diversity, age, honorably discharged veteran, military status, or the presence of any sensory, mental or physical disability or the use of a trained dog guide or service animal by a person with a disability. Persons requiring reasonable accommodation in the application process or requiring this announcement in an alternative format may contact Kim Siebs, at (206) 389-2401 or TTY format at 1-800-676-3777 or www.washingtonrelay.com.



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